

**Files**  
**Fasteners**  
**Boxes**  
**Hanging Files**  
**File Folders**  
**Expanding Files**  
**Ordners**  
**Dividers**  
**Trays**

# Filing



# Filing

## Jalema Secolor Clipmaps



Clipmaps. Carton 270 gr.

| Stock no. | Size: | Color:  |
|-----------|-------|---------|
| 3MAKM3004 | Folio | Chamois |
| 3MAKM3005 | Folio | Blue    |
| 3MAKM3006 | Folio | Grey    |
| 3MAKM3008 | Folio | Red     |

## Dossiermappen

Dossiermappen with extra big sides so literature won't fall out.

| Stock no. | Size: | Color:  |
|-----------|-------|---------|
| 3MAKM0004 | Folio | Blue    |
| 3MAKM0005 | Folio | Grey    |
| 3MAKM0006 | Folio | Chamois |
| 3MAKM0007 | Folio | Red     |



## Rapportenmappen

Transparent cover rapportenmappen, colored back with strip.

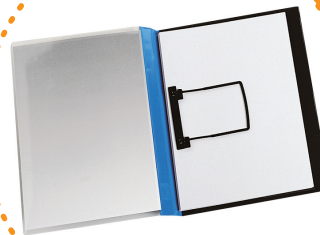
| Stock no. | Size: | Color: |
|-----------|-------|--------|
| 3MAEP5006 | A4    | Red    |
| 3MAEP5015 | A4    | Blue   |
| 3MAEP5016 | A4    | Grey   |
| 3MAEP5017 | A4    | Black  |



## Rapportenmappen

Transparent cover rapportenmappen, colored back with clip.

| Stock no. | Size: | Color: |
|-----------|-------|--------|
| 3MAPM0004 | A4    | Blue   |
| 3MAPM0014 | A4    | Red    |
| 3MAPM0015 | A4    | Black  |
| 3MAPM0016 | A4    | Grey   |



## Plastic Files



Transparent cover, colored back. Capacity 30 pages.

| Stock no. | Size: | Color:   |
|-----------|-------|----------|
| 3MAPM1011 | A4    | Assorted |

## Color Clip Files

Color clip files. Capacity 30 pages.

| Stock no. | Size: | Color:     |
|-----------|-------|------------|
| 3MAPM1023 | A4    | Orange     |
| 3MAPM1024 | A4    | Blue       |
| 3MAPM1025 | A4    | Light Blue |
| 3MAPM1026 | A4    | Dark Grey  |
| 3MAPM1027 | A4    | Red        |
| 3MAPM1028 | A4    | Dark Green |



## Hechtmap Standard Plastic Files

Premium quality transparent cover, colored back.

| Stock no. | Size: | Color:      |
|-----------|-------|-------------|
| 3MAPM0502 | A4    | Yellow      |
| 3MAPM0503 | A4    | Blue        |
| 3MAPM0504 | A4    | Black       |
| 3MAPM0506 | A4    | Dark Green  |
| 3MAPM0507 | A4    | Fuchsia     |
| 3MAPM0508 | A4    | Grey        |
| 3MAPM0509 | A4    | Light Blue  |
| 3MAPM0510 | A4    | Orange      |
| 3MAPM0511 | A4    | Red         |
| 3MAPM0512 | A4    | Light Green |
| 3MAPM0513 | A4    | Violet      |
| 3MAPM0514 | A4    | White       |



## Economy Plastic Files

Transparent cover, colored back.

| Stock no. | Size: | Color:    |
|-----------|-------|-----------|
| 3MAPM0515 | A4    | Black     |
| 3MAPM0516 | A4    | Blue      |
| 3MAPM0517 | A4    | Dark Blue |
| 3MAPM0518 | A4    | Green     |
| 3MAPM0519 | A4    | Grey      |
| 3MAPM0520 | A4    | Orange    |
| 3MAPM0522 | A4    | Red       |
| 3MAPM0525 | A4    | White     |
| 3MAPM0526 | A4    | Yellow    |



# Filing



## Binder Strips

Snapbinder. Bundles files together.

Stock no.  
3HEPR3003

Size:  
8 cm

## Metal Fasteners

Metal fasteners. The easy way to keep paper secure and in order. Turns a standard manilla wallet into a flat file in just seconds! Quick release mechanism.

Stock no.  
3HEBI2002  
3HEBI2003

Size:  
7 cm  
8 cm



## Pli-fix Archive Binder

A simple archive system that allows you to empty a full lever arch file and bind the documents together within seconds.

Stock no.  
3HEPR3001

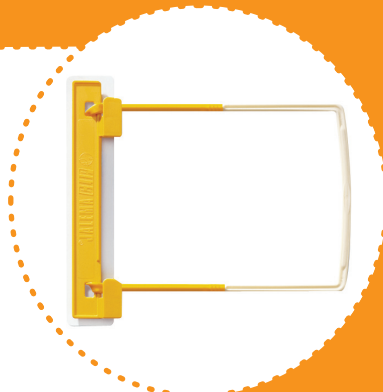
Size:  
8 cm

## Jalema Zip Clips

Zip clips with sticky back and without sticky back.

Stock no.  
3HEPR3004  
3HEPR3002

Description:  
With sticky back.  
Without sticky back.





## Filing Boxes



Filing boxes (archieffdoos), protects files against dust and acids. Filing space up to 11.5 cm.

|                  |                   |
|------------------|-------------------|
| <b>Stock no.</b> | <b>Size:</b>      |
| 3DOAR0503        | Folio met nippels |
| 3DOAR0001        | Kwarto            |
| 3DOAR0501        | Folio             |

## Bankers Boxes

Bankers boxes

|                  |                 |                       |
|------------------|-----------------|-----------------------|
| <b>Stock no.</b> | <b>Size:</b>    | <b>Dimensions:</b>    |
| 3DOBA0509        | Letter w/string | 12" x 15" x 10" (704) |
| 3DOBA0503        | Letter/Legal    | 12" x 15" x 10" (703) |
| 3DOBA0504        | Legal w/string  | 15" x 24" x 10" (705) |
| 3DOBA0505        | Legal           | 15" x 24" x 10" (702) |



## Hanging Files



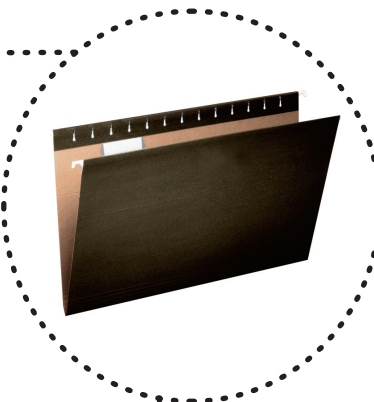
Suspension files.

|                  |                        |               |
|------------------|------------------------|---------------|
| <b>Stock no.</b> | <b>Size:</b>           | <b>Color:</b> |
| 3MAHM3009        | Folio (V-bottom)       | Grey          |
| 3MAHM3010        | Folio (3 cm U- bottom) | Grey          |
| 3MAHM1009        | A4 (V-bottom)          | Grey          |
| 3MAHM1010        | A4 (3 cm U-bottom)     | Grey          |

## Hanging Files

Standard green hanging files.

|                  |              |                |
|------------------|--------------|----------------|
| <b>Stock no.</b> | <b>Size:</b> | <b>Color:</b>  |
| 3MAHM5014        | Legal        | Standard Green |
| 3MAHM7012        | Letter       | Standard Green |



# Filing



## Hanging Files

Spectrum hanging files available in assorted colors.

| Stock no. | Size:         | Color: |
|-----------|---------------|--------|
| 3MAHM1005 | A4 (V-bottom) | Blue   |
| 3MAHM1006 | A4 (V-bottom) | Yellow |
| 3MAHM1007 | A4 (V-bottom) | Green  |
| 3MAHM1008 | A4 (V-bottom) | Red    |

## Hanging Files

Hanging files available in assorted colors.

| Stock no. | Size: | Color:    |
|-----------|-------|-----------|
| 3MAHM5003 | Legal | Aqua      |
| 3MAHM5004 | Legal | Burgundy  |
| 3MAHM5005 | Legal | Grey      |
| 3MAHM5006 | Legal | Green     |
| 3MAHM5007 | Legal | Navy Blue |
| 3MAHM5008 | Legal | Orange    |
| 3MAHM5009 | Legal | Pink      |
| 3MAHM5010 | Legal | Red       |
| 3MAHM5011 | Legal | Teal      |
| 3MAHM5012 | Legal | Violet    |
| 3MAHM5013 | Legal | Yellow    |
| 3MAHM5019 | Legal | Blue      |



## Hanging Files

Hanging files available in assorted colors.

| Stock no. | Size:  | Color:       |
|-----------|--------|--------------|
| 3MAHM7001 | Letter | Aqua         |
| 3MAHM7002 | Letter | Burgundy     |
| 3MAHM7003 | Letter | Grey         |
| 3MAHM7004 | Letter | Bright Green |
| 3MAHM7005 | Letter | Navy Blue    |
| 3MAHM7006 | Letter | Orange       |
| 3MAHM7007 | Letter | Pink         |
| 3MAHM7008 | Letter | Red          |
| 3MAHM7009 | Letter | Teal         |
| 3MAHM7010 | Letter | Violet       |
| 3MAHM7011 | Letter | Yellow       |
| 3MAHM7013 | Letter | Blue         |



## Hanging Files

Pentaflex hanging files available in assorted colors.

| Stock no. | Size:         | Color: |
|-----------|---------------|--------|
| 3MAHM1022 | A4 (V-bottom) | Blue   |
| 3MAHM1023 | A4 (V-bottom) | Green  |
| 3MAHM1024 | A4 (V-bottom) | Red    |



## Filing Case



Filing case "Portfile Plus". Comes with 4 hanging files (Letter).

|                               |                        |                       |
|-------------------------------|------------------------|-----------------------|
| <b>Stock no.</b><br>3MAEP5019 | <b>Size:</b><br>Letter | <b>Color:</b><br>Grey |
|-------------------------------|------------------------|-----------------------|

## File Folders

Oxford Manila file folders.

|                               |                                 |
|-------------------------------|---------------------------------|
| <b>Stock no.</b><br>3MAKM2028 | <b>Size:</b><br>Legal (1/3 cut) |
| 3MAKM2027                     | Letter (1/3 cut)                |
| 3MAKM2030                     | Letter (1/2 cut)                |



## File Folders

File folders 1/3 cut. Available in letter and legal size.



|                                    |                              |                       |
|------------------------------------|------------------------------|-----------------------|
| <b>Stock no.</b><br>3MAKM2014/2002 | <b>Size:</b><br>Letter/Legal | <b>Color:</b><br>Aqua |
| 3MAKM2015/2003                     | Letter/Legal                 | Blue                  |
| 3MAKM2016/2004                     | Letter/Legal                 | Burgundy              |
| 3MAKM2017/2006                     | Letter/Legal                 | Bright Green          |
| 3MAKM2018/2005                     | Letter/Legal                 | Grey                  |
| 3MAKM2020/2007                     | Letter/Legal                 | Navy Blue             |
| 3MAKM2021/2008                     | Letter/Legal                 | Orange                |
| 3MAKM2022/2009                     | Letter/Legal                 | Pink                  |
| 3MAKM2023/2010                     | Letter/Legal                 | Red                   |
| 3MAKM2024/2011                     | Letter/Legal                 | Teal                  |
| 3MAKM2025/2012                     | Letter/Legal                 | Violet                |
| 3MAKM2026/2013                     | Letter/Legal                 | Yellow                |

## Classification Folders Pressboard

Durable 25 pt. pressboard covers 17 pt. kraft dividers. 2/5 cut tabs 2-inch capacity embossed. Fasteners in cover; 1-inch 2-way fasteners on dividers. 1 and 2-divider folders have 2-inch expansion. 3-divider folder has 3-inch expansions.

|                               |                                     |                              |
|-------------------------------|-------------------------------------|------------------------------|
| <b>Stock no.</b><br>3MAKM5005 | <b>Size:</b><br>Letter (2 dividers) | <b>Color:</b><br>Earth brown |
| 3MAKM5004                     | Legal (2 dividers)                  | Earth brown                  |
| 3MAKM5033                     | Legal (3 dividers)                  | Earth brown                  |



# Filing

## Letter Files



Holds letter size and A4 paper. Includes monthly tabs (13 tabs).

| Stock no. | Description: | Color:             |
|-----------|--------------|--------------------|
| 3MAEP1007 | 13 pockets   | Assorted w/cover   |
| 3MAEP1006 | 13 pockets   | Blue without cover |

## Expanding Mobile File

Removable color-coded file pockets. Use as an expanding file. Convenient carrying case. Holds letter size paper.

| Stock no. | Description: | Color: |
|-----------|--------------|--------|
| 3MAEP3501 | 5 pockets    | Black  |



## Expanding Plastic Coupon Files

Expanding plastic coupon file with 13 pockets.

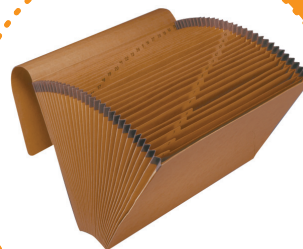
| Stock no. | Size:   | Color:   |
|-----------|---------|----------|
| 3MAEP1001 | Compact | Assorted |



## Carton Expanding Files

Carton expanding files.

| Stock no. | Size:  | Description:                       |
|-----------|--------|------------------------------------|
| 3MAEP0503 | Letter | 12 tabs indexed Jan-Dec            |
| 3MAEP0501 | Legal  | 12 tabs indexed Jan-Dec (open top) |
| 3MAEP2002 | Letter | 31 pockets indexed 1-31            |
| 3MAEP2003 | Legal  | 31 pockets indexed 1-31            |
| 3MAEP2504 | Letter | 21 pockets indexed A-Z             |
| 3MAEP2505 | Legal  | 21 pockets indexed A-Z             |





## Binders 2-ring Ordners



Colored board lever arch files (A4). Spine width 50 mm, files with slide-in mechanism.

| Stock no. | Color:       |
|-----------|--------------|
| 3RB200041 | Black        |
| 3RB200042 | Blue         |
| 3RB200043 | Bordeaux     |
| 3RB200044 | Yellow       |
| 3RB200045 | Light Grey   |
| 3RB200046 | Green        |
| 3RB200047 | Light Violet |
| 3RB200048 | Dark Blue    |
| 3RB200050 | Red          |
| 3RB200051 | White        |

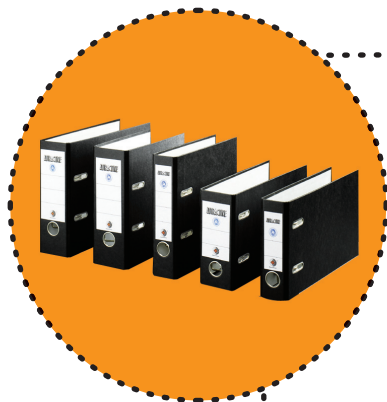
## Binders 2-ring Ordners

Colored board lever arch files (A4). Spine width 70mm. Files with slide-in mechanism.

| Stock no. | Color:       |
|-----------|--------------|
| 3RB200031 | Royal Blue   |
| 3RB200032 | Bordeaux     |
| 3RB200034 | Grey         |
| 3RB200036 | Light Violet |
| 3RB200037 | Dark Blue    |
| 3RB200038 | Orange       |
| 3RB200040 | White        |
| 3RB200060 | Black        |
| 3RB200061 | Blue         |
| 3RB200062 | Yellow       |
| 3RB200064 | Red          |
| 3RB200080 | Light Blue   |
| 3RB200081 | Aqua         |
| 3RB200082 | Pink         |



## Board Lever Arch Files



Board lever arch files. Spine width: 70 mm.

| Stock no. | Size:          | Color: |
|-----------|----------------|--------|
| 3RB200066 | A5             | Black  |
| 3RB200067 | A5 (Landscape) | Black  |
| 3RB200078 | Girobank       | Black  |
| 3RB200079 | A4 (Wide back) | Marmor |

## Active Pro Lever Arch Files

180° Active pro lever arch files for everyday use in a modern design. Stripe embossing in matt glossy optic.

| Stock no. | Size:    | Color: |
|-----------|----------|--------|
| 3RB200071 | 75 mm A4 | Blue   |
| 3RB200072 | 75 mm A4 | Black  |
| 3RB200076 | 50 mm A4 | Blue   |
| 3RB200077 | 50 mm A4 | Black  |



# Filing

## Active Plus Lever Arch Files

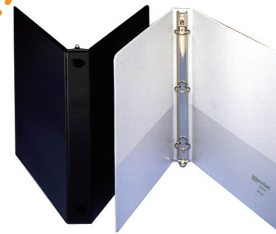


180° Active plus lever arch files for everyday use in a modern design. Modern and stylish Vivanto wave embossing.

| Stock no. | Size:    | Color: |
|-----------|----------|--------|
| 3RB200068 | 75 mm A4 | Blue   |
| 3RB200069 | 75 mm A4 | Orange |
| 3RB200070 | 75 mm A4 | Green  |
| 3RB200073 | 50 mm A4 | Blue   |
| 3RB200074 | 50 mm A4 | Orange |
| 3RB200075 | 50 mm A4 | Green  |

## 3-Ring Binders

| Stock no. | Size:  | Color:              |
|-----------|--------|---------------------|
| 3RB3R0005 | 1/2"   | White clear overlay |
| 3RB3R0006 | 1/2"   | Black clear overlay |
| 3RB3R1007 | 1"     | White clear overlay |
| 3RB3R1008 | 1"     | Black clear overlay |
| 3RB3R1009 | 1"     | Blue clear overlay  |
| 3RB3R2003 | 1 1/2" | White clear overlay |
| 3RB3R2006 | 1 1/2" | Blue clear overlay  |
| 3RB3R2007 | 1 1/2" | Black clear overlay |
| 3RB3R2008 | 1 1/2" | Red clear overlay   |
| 3RB3R3005 | 2"     | Black clear overlay |
| 3RB3R3006 | 2"     | White clear overlay |
| 3RB3R3007 | 2"     | Blue clear overlay  |
| 3RB3R3008 | 2"     | Red clear overlay   |
| 3RB3R4003 | 3"     | White clear overlay |
| 3RB3R4004 | 3"     | Black clear overlay |
| 3RB3R4005 | 4"     | Black clear overlay |



## See Through Binders

Avery see through 3 ring binders.

| Stock no. | Size: | Color: |
|-----------|-------|--------|
| 3RB3R0003 | 1/2"  | Black  |
| 3RB3R1006 | 1"    | Black  |

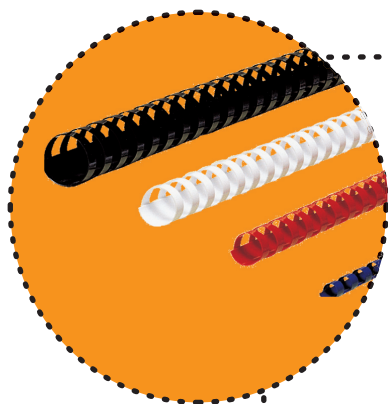


## 4-Ring Binders

Panorama binders 4-ring. Size A4.

| Stock no. | Ring Diameter: | Color: |
|-----------|----------------|--------|
| 3RB4R0508 | 20 mm          | White  |
| 3RB4R0516 | 20 mm          | Red    |
| 3RB4R0517 | 20 mm          | Blue   |
| 3RB4R0518 | 20 mm          | Black  |
| 3RB4R0502 | 30 mm          | White  |
| 3RB4R0509 | 40 mm          | White  |
| 3RB4R0519 | 40 mm          | Black  |
| 3RB4R0520 | 40 mm          | Blue   |
| 3RB4R0521 | 40 mm          | Red    |
| 3RB4R0504 | 50 mm          | White  |





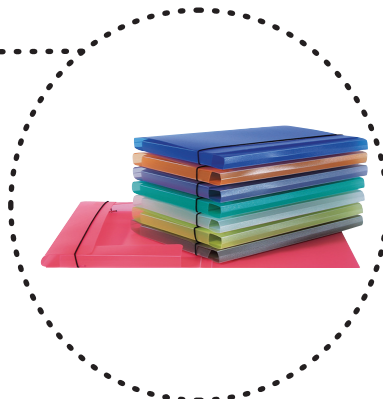
## Plastic Binding 21-Ring A4, letter

| Stock no. | Size: | Color: | Capacity:  |
|-----------|-------|--------|------------|
| 3HEBIO501 | 6 mm  | Black  | 25 sheets  |
| 3HEBIO502 | 6 mm  | White  | 25 sheets  |
| 3HEBIO511 | 8 mm  | Black  | 45 sheets  |
| 3HEBIO517 | 8 mm  | White  | 45 sheets  |
| 3HEBIO503 | 10 mm | Black  | 65 sheets  |
| 3HEBIO504 | 10 mm | White  | 65 sheets  |
| 3HEBIO516 | 12 mm | Black  | 95 sheets  |
| 3HEBIO515 | 12 mm | White  | 95 sheets  |
| 3HEBIO505 | 14 mm | Black  | 125 sheets |
| 3HEBIO506 | 14 mm | White  | 125 sheets |
| 3HEBIO509 | 16 mm | Black  | 145 sheets |
| 3HEBIO518 | 16 mm | White  | 145 sheets |
| 3HEBIO512 | 19 mm | Black  | 180 sheets |
| 3HEBIO513 | 19 mm | White  | 180 sheets |
| 3HEBIO514 | 25 mm | Black  | 240 sheets |
| 3HEBIO510 | 25 mm | White  | 240 sheets |
| 3HEBIO521 | 38 mm | Black  | 375 sheets |
| 3HEBIO519 | 38 mm | White  | 375 sheets |
| 3HEBIO520 | 51 mm | Black  | 500 sheets |
| 3HEBIO523 | 51 mm | White  | 500 sheets |

## Carrying Boxes

Elasto boxes (A4).

| Stock no. | Size: | Color:   |
|-----------|-------|----------|
| 3MAEP5035 | 4 cm  | Assorted |



## Job Box Carrying Cases

Job box carrying case. For on the fly jobs. Capacity 600 sheets A4. 60mm bottom.

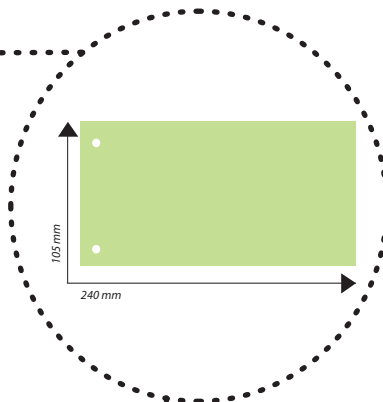
| Stock no. | Size: | Color: |
|-----------|-------|--------|
| 3MAEP5013 | A4    | Blue   |



## Dividing Cards

2-ring, 100 pcs (105 x 240 mm)

| Stock no. | Color: |
|-----------|--------|
| 3RBTB1521 | Yellow |
| 3RBTB1522 | Beige  |
| 3RBTB1523 | Orange |
| 3RBTB1524 | Grey   |
| 3RBTB1525 | Green  |
| 3RBTB1526 | Pink   |
| 3RBTB1527 | Blue   |
| 3RBTB1528 | White  |



# Filing

## Dividing Cards (A4)



A4 transparent plastic dividing cards.

| Stock no. | Description: | Contents: |
|-----------|--------------|-----------|
| 3HEB1001  | 120 mu Clear | 25/pack   |
| 3HEB1005  | 300 mu Clear | 10/pack   |

## Index Dividers - Tabs

Plain index dividers. 3-ring.

| Stock no. | Size:  | Tabs:        |
|-----------|--------|--------------|
| 3RBTB3504 | Letter | 5 clear tabs |
| 3RBTB3505 | Letter | 5 color tabs |
| 3RBTB3508 | Letter | 8 color tabs |



## Index Dividers - Alphabet A-Z

Index dividers alphabet A-Z. 3-ring.

| Stock no. | Size:  | Tabs:        |
|-----------|--------|--------------|
| 3RBTB2001 | Letter | Leather tabs |
| 3RBTB2002 | Letter | Clear tabs   |



## Index Dividers - Monthly Jan-Dec

Index divider monthly Jan-Dec. 3-ring.

| Stock no. | Size:  | Tabs:                |
|-----------|--------|----------------------|
| 3RBTB2501 | Letter | Leather              |
| 3RBTB2502 | Letter | Leather (reinforced) |





## Index Dividers-Numbered



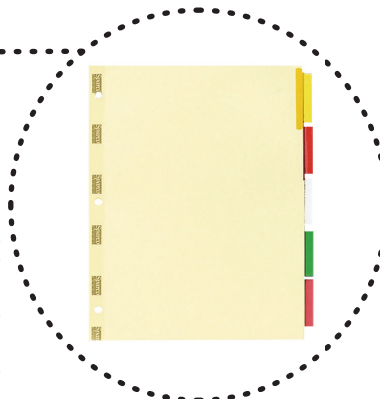
Index Dividers Numbered. 3-ring.

| Stock no. | Size:  | Rings: | Color: | Tabs:        |
|-----------|--------|--------|--------|--------------|
| 3RBTB3003 | Letter | 1-5    |        | Clear tabs   |
| 3RBTB3004 | Letter | 1-5    |        | Color tabs   |
| 3RBTB3005 | Letter | 1-15   |        | Clear tabs   |
| 3RBTB3006 | Letter | 1-15   |        | Color tabs   |
| 3RBTB3001 | Letter | 1-31   |        | Leather tabs |
| 3RBTB3007 | Letter | 1-31   |        | Clear tabs   |
| 3RBTB3008 | Letter | 1-31   |        | Color tabs   |

## Index Dividers - European

Plain European index dividers (A4 & A5).

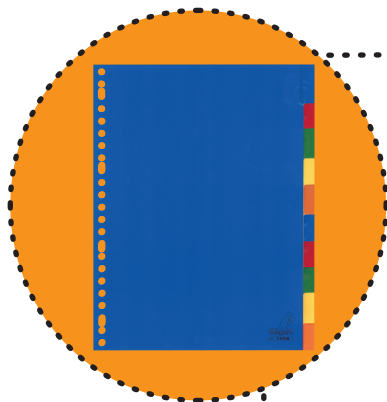
| Stock no.                   | Size: | Rings:   | Color: | Tabs:                            |
|-----------------------------|-------|----------|--------|----------------------------------|
| 3RBTB1501                   | A4    | 2,4,23 R |        | 5 color tabs w/ window tab       |
| 3RBTB1502                   | A4    | 2,4,23 R |        | 5 clear tabs w/ window tab       |
| 3RBTB1509                   | A5    | 2,17 R   |        | 5 color tabs w/ window tab       |
| 3RBTB1504                   | A4    | 2,4,23 R |        | 10 color tabs w/ window tab      |
| 3RBTB1510                   | A5    | 2,17 R   |        | 10 color tabs without window tab |
| 3RBTB1520                   | A4    | 2,4,23R  |        | 10 color tabs without window tab |
| <b>Carton Basic</b>         |       |          |        |                                  |
| 3RBTB1508                   | A4    | 2,4,23 R |        | 10 color tabs without window tab |
| <b>Carton Extra Quality</b> |       |          |        |                                  |
| 3RBTB1507                   | A4    | 2,4,23 R |        | 10 color tabs without window tab |



## Index Dividers - Alphabet A-Z

Index Dividers Alphabet A-Z. Available in A4 & A5.

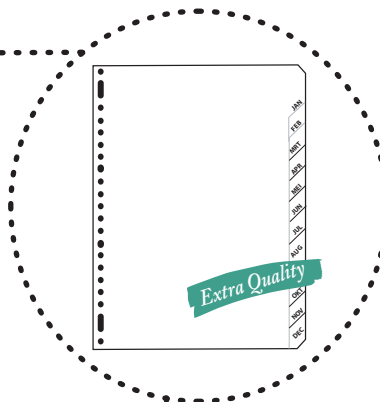
| Stock no.      | Size: | Rings:   | Color: | Tabs:      |
|----------------|-------|----------|--------|------------|
| <b>Plastic</b> |       |          |        |            |
| 3RBTB0001      | A5    | 2 R      |        | Grey tabs  |
| 3RBTB0003      | A4    | 2,4,23 R |        | Grey tabs  |
| 3RBTB0005      | A4    | 2,4,23 R |        | Color tabs |
| <b>Carton</b>  |       |          |        |            |
| 3RBTB0004      | A4    | 2,4,23 R |        | White tabs |



## Index Dividers - Monthly Jan-Dec

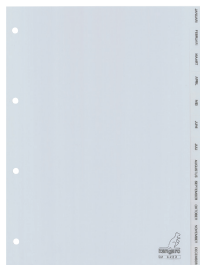
Index dividers monthly Jan-Dec. Available in A4 format.

| Stock no. | Size: | Rings:   | Color: | Color:    |
|-----------|-------|----------|--------|-----------|
| 3RBTB0503 | A4    | 2,4,23 R |        | White tab |



# Filing

## Index Dividers - Numbered



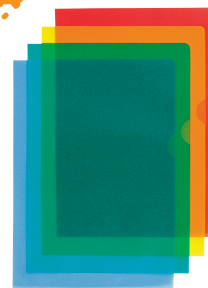
White plastic index dividers numbered. Available in A4 and A5.

| Stock no. | Number:      | Size: | Rings:   |
|-----------|--------------|-------|----------|
| 3RBTB1004 | 1-5 (Carton) | A4    | 2,4,23 R |
| 3RBTB1005 | 1-5          | A4    | 2,4,23 R |
| 3RBTB1007 | 1-5          | A5    | 2,17 R   |
| 3RBTB1008 | 1-10         | A5    | 2,17 R   |
| 3RBTB1001 | 1-12         | A4    | 2,4,23 R |
| 3RBTB1003 | 1-12         | A4    | 2,4 R    |
| 3RBTB1009 | 1-15         | A4    | 2,4,23 R |
| 3RBTB1012 | 1-15         | A5    | 2,17 R   |
| 3RBTB1011 | 1-15         | A5    | 2 R      |
| 3RBTB1010 | 1-52         | A4    | 2,4,23 R |
| 3RBTB1002 | 1-31         | A4    | 2,4,23 R |

## Plastic Folders

Plastic folders, L-pockets.

| Stock no.               | Size: | Colors: |
|-------------------------|-------|---------|
| <b>Hard Plastic</b>     |       |         |
| 3MASH0011               | A4    | Clear   |
| 3MASH0012               | A4    | Red     |
| 3MASH0023               | A4    | Blue    |
| 3MASH0024               | A4    | Yellow  |
| 3MASH0025               | A4    | Green   |
| <b>Standard Quality</b> |       |         |
| 3MASH0014               | A4    | Green   |
| 3MASH0020               | A4    | Yellow  |
| 3MASH0021               | A4    | Blue    |
| 3MASH0022               | A4    | Red     |



## Plastic Pockets, U-Pockets

Plastic pockets, U-pockets.

| Stock no. | Size:             |
|-----------|-------------------|
| 3MASH1501 | A7                |
| 3MASH1511 | A6                |
| 3MASH1509 | A5                |
| 3MASH1513 | A4                |
| 3MASH1520 | A4 (Hard Plastic) |



## Transparency Films

Transparency films.

| Stock no. | Description: | Sheets: | Size:  |
|-----------|--------------|---------|--------|
| 3PATP0004 | Laserjet     | 100     | A4     |
| 3PATP0005 | Laserjet     | 50      | A4     |
| 3PATP0502 | Laserjet     | 50      | Letter |
| 3PATP0504 | Inkjet       | 50      | Letter |



## Sheet Protectors



Sheet protectors 3-Hole. Keeps your sheets tidy and protected.

|                  |              |                     |
|------------------|--------------|---------------------|
| <b>Stock no.</b> | <b>Size:</b> | <b>Description:</b> |
| 3MASH0501        | Letter       | Clear               |
| 3MASH0502        | Letter       | Clear (non-glare)   |

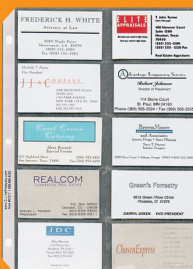
## Perforated Sheet Protectors

Perforated sheet protectors.

| Stock no.      | Size:      | Rings:   |
|----------------|------------|----------|
| <b>Premium</b> |            |          |
| 3MASH1008      | A4 (clear) | 2,4,23 R |
| 3MASH1011      | A4         | 2,4,23 R |
| <b>Economy</b> |            |          |
| 3MASH1010      | A4         | 2,4,23 R |



## Business Card Holder



3-Ring business card holder. Holds 10 business cards per sheet.

|                  |                     |
|------------------|---------------------|
| <b>Stock no.</b> | <b>Description:</b> |
| 3MASH2004        | 10 business Cards   |

## Drawer Frames

Drawer frames for vertical filing cabinet.

|                  |              |
|------------------|--------------|
| <b>Stock no.</b> | <b>Size:</b> |
| 3SID10015        | Letter       |
| 3SID10016        | Legal        |



# Filing

## Letter Trays



Business letter trays.

| Stock no. | Size:     | Color:              |
|-----------|-----------|---------------------|
| 3PBVR0037 | A4/Letter | Black               |
| 3PBVR0039 | A4/Letter | Frosted Transparent |
| 3PBVR0040 | A4/Letter | Frosted Orange      |
| 3PBVR0041 | A4/Letter | Frosted Purple      |
| 3PBVR0042 | A4/Letter | Grey                |
| 3PBVR0043 | A4/Letter | White               |
| 3PBVR0057 | A4/Letter | Frosted Blue        |
| 3PBVR0058 | A4/Letter | Frosted Green       |
| 3PBVR0059 | A4/Letter | Blue                |
| 3PBVR0062 | A4/Letter | Frosted Red         |

## Desktop Trays

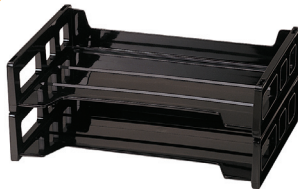
Desktop letter trays.

| Stock no. | Size:          | Color:            |
|-----------|----------------|-------------------|
| 3PBVR0022 | A4/Letter      | Transparent Clear |
| 3PBVR0023 | A4/Letter      | Black             |
| 3PBVR0027 | A4/Letter      | Grey              |
| 3PBVR0028 | A4/Letter      | Transparent Smoke |
| 3PBVR0029 | A4/Letter      | White             |
| 3PBVR0060 | A4/Letter      | Blue              |
| 3PBVR0069 | A4/Letter      | Red               |
| 3PBVR0075 | A4/Letter slim | Clear             |
| 3PBVR0076 | A4/Letter slim | Red               |
| 3PBVR0077 | A4/Letter slim | Blue              |
| 3PBVR0078 | A4/Letter slim | Black             |



## Desk Trays

Desk trays for organizing of paperwork.



| Stock no. | Size: | Color: |
|-----------|-------|--------|
| 3PBVR0066 | Legal | Black  |
| 3PBVR0067 | Legal | Clear  |

## Desk Sorters

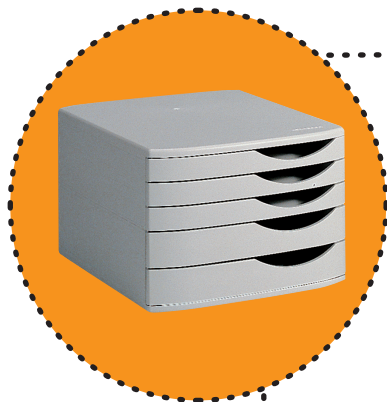
Desk sorters for organizing important documents.

| Stock no.         | Size:          | Color: |
|-------------------|----------------|--------|
| <b>Officemate</b> |                |        |
| 3PBSO0021         | 5½" x 4⅛"      | Smoke  |
| 3PBSO0022         | 5½" x 4⅛"      | Black  |
| 3PBSO0024         | 4⅛" x 3½"      | Smoke  |
| 3PBSO0025         | 4⅛" x 3½"      | Black  |
| <b>Felllowes</b>  |                |        |
| 3PBSO0011         | Wire step File | Silver |





## Desktop Sets



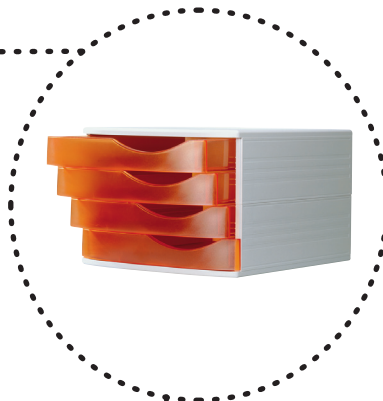
Desktop sets.

| Stock no. | Drawers: | Color: |
|-----------|----------|--------|
| 3PBBT0002 | 5        | Black  |
| 3PBBT0026 | 5        | Grey   |

## Desktop Sets Frosted

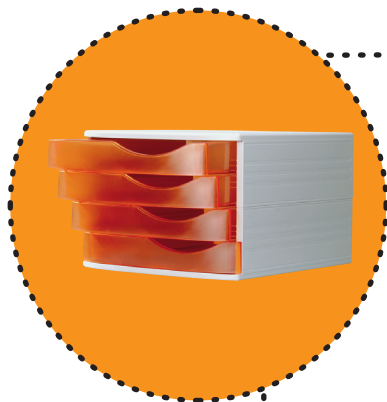
Desktop sets. Frosted & colored drawers.

| Stock no. | Drawers: | Color Drawers/body: |
|-----------|----------|---------------------|
| 3PBBT0001 | 4        | Frosted orange/grey |
| 3PBBT0014 | 4        | Red/grey            |
| 3PBBT0015 | 4        | Silver/black        |
| 3PBBT0017 | 4        | Black/grey          |
| 3PBBT0018 | 4        | Green/grey          |
| 3PBBT0021 | 4        | Frosted red/grey    |
| 3PBBT0022 | 4        | Frosted blue/grey   |
| 3PBBT0023 | 4        | Frosted purple/grey |
| 3PBBT0024 | 4        | Frosted green/grey  |



## Magazine Files

Desktop sets. Frosted & colored drawers.



| Stock no. | Drawers: | Color Drawers/body: |
|-----------|----------|---------------------|
| 3PBBT0025 | 4        | Black/black         |
| 3PBBT0054 | 4        | Blue/grey           |
| 3PBBT0060 | 4        | Metallic grey/black |
| 3PBBT0055 | 6        | Red/grey            |
| 3PBBT0056 | 6        | Frosted red/grey    |
| 3PBBT0057 | 6        | Frosted blue/grey   |
| 3PBBT0058 | 6        | Light grey/grey     |
| 3PBBT0059 | 6        | Metallic grey/black |
| 3PBBT0004 | 6        | Blue/grey           |

## Magazine Files

Made of cardboard welded with PVC-foil. With label holder and thumbhole. Delivered flat. Accepts documents size A4 to 240 x 320 mm.

| Stock no. | Color: |
|-----------|--------|
| 3PBCS0014 | Blue   |
| 3PBCS0015 | White  |
| 3PBCS0017 | Red    |
| 3PBCS0018 | Green  |
| 3PBCS0026 | Grey   |



# Filing

## Wall Pockets



Wall pockets made of unbreakable plastic. Includes mounting hardware.

| Stock no. | Size:  | Description:            |
|-----------|--------|-------------------------|
| Clear     |        |                         |
| 3PBVR0002 | Legal  | Magnetic                |
| 3PBVR0003 | Legal  | 1 stackable unbreakable |
| 3PBVR0004 | Letter | 3 stackable             |
| 3PBVR0005 | Legal  | 1 stackable             |
| Smoked    |        |                         |
| 3PBVR0068 | Letter | 3 stackable             |
| 3PBVR0061 | Legal  | 1 stackable             |

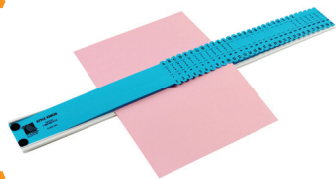
## Stackable Trays Portrait

Trays can be stacked together. One piece consists of 6 trays.

| Stock no. | Size: | Color:            |
|-----------|-------|-------------------|
| 3DILH0001 | A4    | Transparent green |



## All-Purpose Sorter

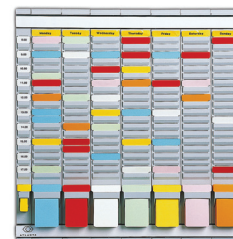


All-Purpose Sorter features durable plastic construction with 31 flexible leaves. Sorts any flat documents or objects measuring 9½" or less. Tabs are labeled with five categories: alphabetical, numerical, monthly, day-of-the-month and day-of-the-week. All purpose-sorter fits in a standard desk drawer. Color: blue. Material plastic. 2.50" width x 23.50" depth x 0.75" thickness

| Stock no. | Color: |
|-----------|--------|
| 3PBSO0018 | Blue   |

## Planning Boards

Weekly or yearly T-card planning kits with 35 slots. Complete planning kit containing 7 or 12 plan board elements size 2 (48 mm), 1 or 2 plan board element size 1, 1 or 2 pair of connecting profiles 472.5 mm or 630 mm, cardholders, T-cards in white, pink, red, orange, yellow, green. Includes screws, plugs and mounting instructions. Each vertical plan board contains 35 slots (week: 245 slots, year: 420 slots)



| Stock no. | Color: | Description:          |
|-----------|--------|-----------------------|
| 3BOPB0533 | Grey   | Week Planner 35 slots |
| 3BOPB0532 | Grey   | Week Planner 35 slots |

